

IDAHO EMERGENCY COMMUNICATIONS COMMISSION

OFFICIAL MINUTES

May 4, 2006

A meeting of the Idaho Emergency Communications Commission (IECC) was held on this date in the Basement Conference Room, Joe R. Williams Building, Boise, Idaho. Chairman Nancolas called the meeting to order at 1:04 p.m.

Members Present:

Garret Nancolas, Mayor, City of Caldwell, Commission Chairman
R. David Moore, Blackfoot Police Chief, Commission Treasurer
Gary Aman, Owyhee County Sheriff
Rich Wills, State Representative, Commission Vice-Chairman
Joanna Guilfooy, Deputy Attorney General and Ex-Officio Member
Matt Beebe, Commissioner, Canyon County Commission (via telephone)
Clint Berry, Qwest, Boise (via telephone)
Greg Vickers, Idaho Emergency Medical Services Association (via telephone)
Jim Lemm, J&R Electronics, Inc., Coeur d'Alene (via telephone)
Ann Cronin, Special Assistant, Idaho State Police, Commission Secretary (via telephone)

Members Absent:

Bill Bishop, Director, Bureau of Homeland Security
Teresa Baker, Ada County Prosecutor's Office
Dia Gainor, Chief, Idaho Bureau of Emergency Medical Services
Ben Estes, Retired Chief, Pocatello Fire Department

Others Present:

Joe Roche, Department of Administration (ADM)
Lex Rutter, Department of Administration
Rebecca Fry, Department of Administration
Les Shadduck, Ada County Sheriff's Office
Dodie Collier, Statewide Interoperability Executive Council (SIEC)
Eddie Goldsmith, candidate for Statewide E911 Project Manager
Scot Maring, Department of Administration

Approval of Minutes

MOTION: Commissioner Aman moved and Commissioner Moore seconded that the Commission approve the minutes of the April 6, 2006 Idaho Emergency Communications Commission meeting as written. The motion passed unanimously.

Financial Reports

Commissioner Moore, Treasurer, presented the financial report which shows that the Commission has collected \$95,452 in Fiscal Year 2006 (FY06) and has a current balance of \$182,225. He pointed out that initial budget that was set pending final outcome on hiring a full-time Statewide E911 Project Manager will carry forward.

MOTION: Commissioner Moore moved and Commissioner Wills seconded that the financial report be accepted. The motion passed unanimously.

SIEC Report

Dodie Collier, Project Manager for the Statewide Interoperability Executive Council (SIEC), gave an update on recent SIEC actions. She began by distributing several handouts, to include a flyer on the 2006 Idaho Prepared! Conference offered by the Idaho Bureau of Homeland Security (BHS) scheduled for September 11-15 in Burley, and an Executive Summary of the Idaho Cooperative Agencies' Wireless Interoperability Network Concept (I-C-A-WIN).

Ms. Collier reported that the SIEC last met on April 27, 2006, with the following actions:

- The SIEC ran its first test of multi-jurisdictional/multi-disciplinary interoperability through a 700 MHz digital trunking system over the State of Idaho microwave. Using hand-held radios, users in Ada County and Bannock County were able to communicate with each other. The radio traffic went seamlessly from radio to radio through the use of several communications towers, the Master Switch in Meridian, fiber, and the State microwave system. This test was then followed by a mock demonstration among Bannock County responders for a wild land fire response. Participants were able to communicate from remote areas where before it had never been possible. Participants included local law enforcement, local fire department, Emergency Medical Services (EMS), Life Flight, and the Bureau of Land Management.
- The Funding Subcommittee is still anticipating funds for interoperable communications via the congressional delegation in Washington DC. They hope to receive a response by June.
- The Technical Subcommittee has finished the two requests for proposal, one for an operational needs assessment and the other for a design- build, and is waiting to proceed pending the availability of funds.
- The Policy Subcommittee will be assessing the work of the SIEC subcommittees and, with the passage of S1415, looking at the future direction for the SIEC.

- The Outreach Subcommittee has a busy schedule planned making presentations at upcoming conferences; Association of Idaho Cities, Idaho Sheriff's Association, BHS, and the EMS Southwest Idaho Conference.
- The next meeting of the SIEC will be May 25, 2006.

Ms. Collier will work with Scot Maring (ADM's staff support to the IECC) to coordinate an interoperable communications demonstration for the Commission.

Chairman Nancolas requested that the members consider if the Commission should be represented at the 2006 Idaho Prepared! Conference.

Vonage Update

Commissioner Baker could not attend the meeting, but relayed a message that the Idaho Association of Counties has a meeting scheduled with Vonage later this month. She will provide the Commission an update at the June meeting.

“Next Steps” Subcommittee Report

Commissioner Moore reported that the subcommittee pursued hiring a Statewide E911 Project Manager as directed by the Commission. Fourteen (14) applications were received and three (3) applicants were interviewed. The subcommittee has made a conditional offer of employment to Eddie Goldsmith of Dallas, Texas. The conditions are that the Commission must approve the hire and Mr. Goldsmith must pass a background check.

MOTION: Commissioner Moore moved and Commissioner Wills seconded that the Commission accept the report and the offering of conditional employment to Mr. Goldsmith. The motion passed unanimously.

MOTION: Commissioner Moore moved and Commissioner Wills seconded that the Commission approve a moving allowance of up to \$5,000 for Mr. Goldsmith to relocate from Dallas, TX, to a location of his choosing. The motion passed unanimously. The Commission agreed that the moving allowance will be on a reimbursement basis and handled by the Department of Administration.

Rebecca Fry, Human Resource Officer for ADM, added that once all of the conditions of the conditional offer of employment have been met, an official offer of employment will be made. At that time the details of the hire, such as when he will begin and where he will be located, will be finalized.

Commissioner Moore added that he will have a finalized budget proposal for the next meeting. He then introduced Mr. Goldsmith and asked him to address the Commission.

Mr. Goldsmith stated he is excited about the position and can't wait to get started. His background includes twenty-two (22) years in the US Navy as a communications specialist. Upon retiring from the Navy, he became a 911 Dispatcher in Madison, Wisconsin, where he

worked for six (6) years. He then became a 911 and Emergency Management Director in northern Wisconsin and progressed through similar jobs in New Mexico and Texas. His last position was manager of a 911/311 and Water Customer Service Center in Dallas, Texas, which served a population base of 1.2 million people. He feels this position is a culmination of his experiences and he is here to stay in Idaho.

Mr. Goldsmith further stated he feels the position will be a great challenge and will require developing a working relationship with all players, to include law enforcement, fire, EMS, and elected officials. He also feels that the Commission must know where it is before it can know where it is going. He therefore plans to verify the PSAP survey results and talk with all PSAP managers.

Commissioner Moore concluded the subcommittee report by thanking Rebecca Fry. He stated the Subcommittee's work could not have been completed without her help.

Legislative Subcommittee Report

The subcommittee had not met during the month and there was no news to report.

Expiring Terms Update

Chairman Nancolas reported that a letter had been sent to the Governor providing the names of individuals recommended for appointment to the Commission. The Governor responded that the recommendations would be seriously considered. Mr. Maring reminded the Commission that the following individuals were recommended:

- Chief Kevin Quick to represent the Idaho Fire Chiefs Association.
- Mr. Troy Hagen to represent the Idaho Emergency Medical Services (EMS) Association.
- Ms. Dia Gainor to represent the State EMS Communications Center.
- Mr. James Lemm to represent the Wireless Telephone Industry.
- Representative Rich Wills to represent the Public at Large.

New Business

Future Meeting Coordination

The next two meetings of the IECC will be held in Boise as scheduled on June 1st and July 6th.

Open Comment Period

Scot Maring volunteered to prepare a transition packet should a new Governor take office. The packet will be an updated version of the "Annual Report to the Legislature 2006."

Chairman Nancolas stated he feels the location of IECC meetings should be held around the State as in the past. He asked Mr. Maring to bring to the next meeting possible locations.

Commissioner Moore stated that if Mr. Goldsmith is hired in time, there are several upcoming meetings that would be very beneficial for him to attend. The Idaho Chief's of Police Association will have its annual meeting June 14-15 in Lewiston, the Idaho Sheriffs' Association will have its annual meeting June 5-7 in Twin Falls, and the Association of Idaho Cities will have its annual conference June 13-17 in Lewiston.

Adjournment

MOTION: It was moved by Commissioner Moore and seconded by Commissioner Wills to adjourn the May 4, 2006 Idaho Emergency Communications Commission meeting at 1:38 p.m. The motion passed unanimously.

Mayor Garret Nancolas, Chairman
Idaho E911 Emergency Communications Commission

Scot R. Maring, Administrative Assistant
Department of Administration